



EXHIBITING

at the
20th ANNIVERSARY
WasteMINZ Annual Conference

PLEASE KEEP THIS FOR REFERENCE OR SEE WWW.WASTEMINZ.ORG.NZ

5-7 NOVEMBER 2008

Marlborough Convention Centre, Blenheim

OPENING HOURS : WED 4pm to 6.30pm • THU 8am to 7pm • FRI 8am to 1pm

stand details

STAND SIZES

standard 2.88sqm (2.4mx1.2m) back wall, 2.3m height, 1.2m side walls
regular 3.6sqm (3.0mx1.2m) back wall, 2.3m height, 1.2m side walls

PANEL SYSTEMS

2.3m high, black frontrunner velcro receptive partitions with aluminium stabilising structures at top and bottom only
1 x 10 amp 4-way power outlets; 2 x 150 watt spotlights per stand

fees include

Fees include registration for 2 persons per stand plus all meals and attendance at any or all of the conference sessions.

WEDNESDAY am/pm tea, lunch, Conference & Expo opening & informal dinner

THURSDAY breakfast, am/pm tea, lunch, formal conference dinner

FRIDAY breakfast, am tea

The Expo area will be the venue for the Conference and Expo opening and all am/pm teas and lunches.

expo fees including gst

Earlybird to be paid by 15 August 2008

| | | | | |
|----------|---------|----------|--------|---------------|
| standard | 2.88sqm | 2 people | \$2825 | (2511.11+gst) |
| regular | 3.6sqm | 2 people | \$3150 | (2800.00+gst) |

Late starts 16 August 2008

| | | | | |
|----------|---------|----------|--------|---------------|
| standard | 2.88sqm | 2 people | \$3178 | (2824.89+gst) |
| regular | 3.6sqm | 2 people | \$3898 | (3464.89+gst) |

social activities

The Conference and Expo opens on Wednesday 5 November at 5pm with cocktail hors d'oeuvres and champagne. The informal dinner follows at two vineyards. The formal dinner on Thursday evening 6 November is being held onsite at the Marlborough Convention Centre.

NOTE Attendance to all three functions for two people is included in the cost of each stand.

insurance

Each exhibitor is responsible for ensuring that their stand and goods on display are adequately insured for theft and damage.

booking your site & payment

To book your trade site please complete the attached application form and return to Gloria Yehia at The Conference Company or view online

DDI +64 9 623 8087 TEL +64 9 360 1240 FAX +64 9 360 1242

E gy@tcc.co.nz

You will be invoiced and payment is preferred by direct credit to the WasteMINZ account :

ANZ Upper Hutt 11 7286 0893634 11

invoice number as reference

Fees must be paid in full to receive earlybird by 15 August 2008. If full payment is not received by this date your fee will increase to the Late fee.

Late - payment due by 3 October 2008. If full payment is not received by this date your booking may be cancelled.

accommodation & flights

You are urged to book your accommodation promptly.

Visit www.wasteminz.org.nz to book.

If flying to Blenheim please book early as well.

stand design

The company contracted to install the shell scheme is:

Peek Display Corporation Ltd, Auckland

CONTACT Barry Bernard TEL +64 3 339 9782 MOB 021 791 890

E barry.b@peek.co.nz or www.peek.co.nz

Peek's can supply any additional furniture and/or audio-visual equipment that you may require.

cancellation & withdrawal

Exhibitors are requested to advise The Conference Company as soon as possible if a booked site needs to be cancelled. Cancellation will only become effective upon receipt of written notice from the exhibitor by letter, email or fax. If the cancellation advice is received prior to 22 September 2008 a refund of 50% of the amount paid will be made. After 22 September 2008, no refund will be forthcoming and unoccupied space may be reassigned.

expo & conference admin

The Conference Company is assisting WasteMINZ with organising the WasteMINZ 20th Anniversary Conference & Expo.

The Conference Company, PO Box 90040, Auckland

CONTACT Gloria Yehia

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WasteMINZ Conference Committee

Carole Inglis, Lyn Watson, Nigel Clarke & Terry Beckett

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E info@wasteminz.org.nz carole@wasteminz.org.nz

or www.wasteminz.org.nz

SETUP FOR EXHIBITORS

Wednesday 5 November from 8am to 3.30pm

BREAKDOWN

Friday 8 November from 1pm to 4pm

