

## Introduction

The *Health and Safety Reform Bill* was introduced into Parliament at the beginning of 2014, as a key part of the Government's Working Safer reform package, to deal with New Zealand's poor workplace safety record. The Bill will create a new *Health and Safety at Work Act*, with the start date likely to be towards the end of 2015. The *Health and Safety at Work Act* will be a significant change for all businesses, and particularly so for businesses operating in our sector.

WasteMINZ' Health and Safety Sector Group would like to gauge whether the sector is prepared for the new *Health and Safety at Work Act* and in what areas further assistance might be required.

To follow are a small number of focused questions. This should take you no more than 10 minutes to complete.

## Your details

Please enter your details below

**\* 1. Which best describes your current employment situation?**

Other (please specify)

**\* 2. How many full time equivalent employees are in your organisation (in New Zealand)?**

## General

**3. Please rate how well you think your organisation is prepared for the new *Health and Safety at Work Act***

Very good

Good

Okay

Below average



**4. What do you think is the single biggest health and safety issue facing the waste industry?**



## Leadership

### 5. How would you rate your organisation's board and directors' demonstration of their commitment to health and safety?

Very good

Good

Okay

Below average

### 6. What information does your organisation's board request so that it can establish what's happening on your work site? Select all that apply

- Reports on internal and external audits
- Reports on system reviews
- Reports on progress against objectives (both lead and lag)
- Data on absence rates due to sickness
- Data on trends
- Reports on health and safety performance and actions of contractors
- Data on all incidents

Other (please specify)

### 7. What practices does your organisation have in place to ensure its suppliers, importers, manufacturers, designers and workers can engage and participate in your health and safety systems and programmes? Select all that apply.

- Health and safety representative
- Health and safety committees
- Agenda item at toolbox meetings
- Agenda item at team meetings

Other (please specify)

### 8. Do you think your organisation's health and safety targets are challenging and realistic?

Yes

No

**9. Why don't you think your organisation's health and safety targets are challenging and realistic?**

**10. Please rate how well you think your organisation recognises and celebrates health and safety success**

Very good                      Good                      Okay                      Below average

                                                                

**11. How could your organisation recognise and celebrate health and safety success better?**

**12. Does your organisation have sufficient resources (people, equipment, systems and budget) for its health and safety programme?**

Yes                      No                      Unsure

                                          

**13. Does your organisation have a schedule of audits and reviews to ensure the health and safety management system is fit for purpose?**

Yes                      No                      Unsure

                                          

**14. How would you rate your organisation's leadership in health and safety?**

Very good                      Good                      Okay                      Below average

## Communication

The new Act will require different duties and responsibilities from suppliers, importers, manufacturers, designers, workers, managers and directors in a business.

**15. Please rate how well you think your organisation communicates and engages with employees on health and safety.**

Very good	Good	Okay	Below average
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**16. What's your organisation's most effective method for communicating health and safety information to front-line workers?**

**17. How does your organisation ensure that actions identified in incident reports, audits and reviews are communicated and effectively implemented?**

## Managing risk

The current Health and Safety in Employment Amendment Bill going through the select committee process contains a key duty to manage risk, this is done by either eliminating the risk (so far as is reasonably practicable) or where the risk cannot be eliminated, to minimise the risk (again so far as is reasonably practicable). The recently released DRAFT Health and Safety at Work (General Risk and Workplace Management) Regulations 2015 details the requirement to follow a Risk Management process in specific circumstances.

### 18. How does your organisation ensure that its risks are assessed and appropriate mitigation measures put in place?

### 19. What mechanisms does your organisation use to ensure that its workers understand the risk management process set out in the impending *Health and Safety at Work Act*? Select all that apply.

- Briefings/seminars
- Internal training
- Webinars
- Nothing

Other (please specify)

### 20. Do you think your organisation understands the difference between hazard management and risk management?

Yes

No

Unsure

### 21. What do you think are your organisation's top three health and safety risks?

Risk

1

Risk

2

Risk

3

### 22. Do you think your organisation has adequate processes/controls in place to manage those risks?

Yes

No

Unsure



## Notifiable events

The new Act will require different duties and responsibilities from suppliers, importers, manufacturers, designers, workers, managers and directors in a business.

### 23. Do you know what types of incidents and accidents will be notifiable to WorkSafe under the new Act?

Yes

No

Unsure

Further comments

## Contractor management

**24. Does your organisation use contractors to deliver its relevant services?**

Yes

No

**25. Please rate how well you think your organisation manages its contractors**

Very good	Good	Okay	Below average
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**26. Do your organisation's contractors have their own health and safety plans?**

Yes	No	Unsure
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**27. How does your organisation monitor its contractors' behaviour and performance?**

- Key performance indicators
- Monthly meetings
- Post-contract review

Other (please specify)

## Knowledge and understanding

### 28. Please rate how well you think your organisation is managing its health and safety training

Very good	Good	Okay	Below average
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### 29. How does your organisation ensure all workers are competent and adequately trained in their health and safety responsibilities and accountabilities? Tick all boxes that apply.

- Briefings/seminars
- Internal training
- Webinars
- Done nothing

Other (please specify)

## Health and wellbeing

**30. Has your organisation undertaken a risk assessment process which considers how exposure to specific health related hazards (e.g. noise, biological, hazardous substances) could be eliminated?**

Yes

No

Unsure

**31. Does your organisation have health monitoring for its high risk jobs/plant/equipment/hazardous substances?**

Yes

No

Unsure

**32. When do your employees undertake health checks? Tick all boxes that apply.**

- Pre-employment
- Six-monthly
- Annually
- Post-employment
- When changing positions
- Never

Other (please specify)

**33. Does your organisation have an injury management programme for workers who are recovering from illness or injury?**

Yes

No

Unsure

**34. Does your organisation consider the risks associated with aging workforces?**

Yes

No

Unsure

## Thank you

Thank for filling out this questionnaire. Your responses will identify what areas further assistance may be required.

All responses will be treated confidentially.

If you have any questions, please contact Nic Quilty at [nic@wasteminz.org.nz](mailto:nic@wasteminz.org.nz)