

Product Stewardship Sector Group Meeting Minutes, Wednesday 24 February 2021

Location: Microsoft Office Teams

Present: Alexandra Kirkham (Auckland Council), Sarah Clare (3R Group), Alec McNeil (Marlborough District Council), Michael Dudley (Techcollect), Hannah Blumhardt (NZPSC), Rob Wilson (EcoCentral)

In attendance: Sarah Pritchett (Facilitator), WasteMINZ

Apologies: Juhi Shareef (Vector), Peter Thompson (The Formary)

1. Meeting open, apologies and agenda

Juhi Shareef (Vector), Peter Thompson (The Formary)

2. Agenda items

- **Finalisation of Strategic Plan**

All in agreement with latest draft. It will now be finalised and published on the website.

- **Finalisation of work programme**

Goal 1: Promote positive and wide stakeholder engagement for each product stream

Activity 1.1:

Individual committee members will be assigned to specific regulated product stewardship:

- Alec Mc Neil – Agri chemicals and their containers, farm plastics and beverage containers
- Michael Dudley – e-waste
- Juhi Shareef – large batteries
- Sarah Clare – Tyres and refrigerants
- Hannah Blumhardt – plastic packaging

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Ask designers of schemes how they are seeking input from stakeholders

Activity 1.2:

Template to be sent out regularly to leads on priority products to provide a calendar of opportunities for stakeholders to have input.

Goal 3: Communication

Activity 3.2:

- Provide resources for councils to communicate with their communities (i.e the comic)
- Education Comms plan for TAs

Activity 3.3: Proposed we ask current priority product leads to answer 5 key questions (based on the WMF final report ones below):

- Describe the areas of the project that worked well, why they worked, and the outcomes of the successes
- If you did the project again what would you do differently?
- Outline the key relationships and partnerships that were developed during the project or ways you involved the community. Explain how they helped the project to be successful.
- A successful project is one that produces long-term sustainable outcomes. How will you ensure the outcomes will endure?
- Advice to other organisations tasked with leading the co-design of a regulated product stewardship scheme

Discussion: Importance of maintaining independence rather than becoming a mouthpiece for different schemes.

- **E-waste product stewardship discussion**

Isaac Ottley and Simon Ngawhika the independent Chairs from Ernst & Young (provide secretarial and facilitation services for ewaste stewards) presented the strawmen proposals regarding what a potential e-waste product stewardship scheme may include. Refer to slides.

3. Other business

- Agreed that PSSG will make a submission on the Climate Change Commission's report
- Agreed that comic can be circulated for use

4. Next meeting

25 May

Action items from this meeting:

Date raised	Action Point	Deadline	Allocated to
24/2/21	As per work plan		
24/2/21	CCC submission	28 March	All

DRAFT