

Annual General Meeting of the Waste Management Institute NZ Inc.

4.30pm Monday 19 October 2020

Location: the University of Auckland, Kohia Centre, Gate 1, 78 Epsom Avenue, Epsom, Auckland

Note: The Annual General Meeting was livestreamed for those members who could not attend in person.

Board members: Wayne Plummer (Chair), Parul Sood (Deputy Chair), Simonne Eldridge, Darren Patterson, Alice Grace.

Members: Allan Birch, Simon Hunt, James Corbett, Jo Ferry, Andrew Shallard, Sian Hodgkins, Jonathan Shamrock, Roderick Boys, David Howie, Todd McLeay, James Mitchell, James Court. Michael Ritchie (Didn't stay for voting), Swati Shahaney (Didn't stay for voting).

Wayne Plummer, Chair, opened the AGM by welcoming members present and those watching the livestream. He confirmed a quorum of 10 members was met. Wayne advised those participating via the livestream that they can participate in the questions, but not the voting. Wayne confirmed no proxy votes were received in advance.

1. Apologies

Margaret L Bailey, Kitty Waghorn, Paul Bishop, Tony Kortegast and Nick Baker.

2. Confirmation of the minutes of the 2019 Annual General Meeting

The minutes of the 2019 AGM held in Hamilton were circulated to all members prior to the AGM ([See Appendix One](#))

Members were asked to confirm the minutes

Moved: Wayne Plummer Seconded: Darren Patterson Carried unanimously

3. Matters arising from the 2019 Annual General Meeting minutes not covered in this agenda

Wayne Plummer confirmed a review of the current voting structure took place following concerns raised at last year's AGM. Janine Brinsdon reviewed voting structures at similar organisations for comparison and presented this information to the Board at the March 2020 meeting. The Board determined at this meeting that the current voting structure was fair and reasonable and will be retained.

4. Notification of items for General Business

No general business.

5. Special resolutions

The resolutions proposed by the WasteMINZ Board are as follows:

Waste Management Institute New Zealand Inc. Rules be altered, as shown in the proposed new rules presented at the AGM 2020, and that such alterations be affected by replacing the existing rules with those new Rules. These come into force 20 Oct 2020.

The proposed Rule changes are:

- Clause 4.1 & 13.5

*Silver class: Voting rights are to be increased from the **current six to eight**.*

Reason: This will align Silver class with the other membership classes. No further changes to Silver class privileges or benefits are proposed.

Moved: Wayne Plummer

Carried: Unanimously through a show of hands.

- Clause 13.1

13.1 Members are entitled to vote on any motion by:

*(i) Being present at any such meeting, in person **or via a secure video portal**, and participating in a show of hands or by secret ballot; or*

(ii) Submission of a written vote by post or email received by the Chairperson at a time prior to the commencement of the meeting as advised in the notice of meeting.

(iii) Provide another member who will be present, with a signed proxy voting form, at which that member can exercise at the meeting.

Reason: This will enable members to participate in voting who cannot attend in person.

Moved: Wayne Plummer

Carried: Unanimously through a show of hands.

- Life Membership

One nomination was received with respect to Life Membership of WasteMINZ.

The resolution proposed is as follows: That Simonne Eldridge is granted Life Membership to WasteMINZ in recognition of her meritorious service to the organisation, in particular, her significant contribution to advancing waste minimisation and management, and disposal to land issues.

The Life Membership nomination was received 42 days prior to the Annual General Meeting, in accordance with rule 4.3 (iii) of the 'Rules of the Waste Management Institute New Zealand.

Moved: Wayne Plummer

Carried: Unanimously through a show of hands.

6. Annual Report and Chair's overview

The Annual Report and Chair's overview for the financial year ending 30 June 2020, are attached to these meeting papers ([See Appendix Two](#))

- The Chair presented his annual report
- The CEO presented her annual report and financial report

Michelle Begbie raised a question online regarding improving specialist advice to the board. She notes the current rules do not allow the board to formally access specialist advice. She asked for a motion to change the rules to allow specialist advisers to be consulted as and when required.

Wayne Plummer responded that it was not possible to process a special motion today. He said the topic would be discussed at next Board meeting and the Board would circulate a communication following that discussion.

7. Announcement of new WasteMINZ Board Members

8 candidates were vying for 3 spots with 1049 votes cast.

Those elected to the Board were:

- Parul Sood (re-elected)
- David Howie (newly elected)
- Todd McLeay (newly elected)

The next board meeting will be held December 2020.

8. General Business

No general business.

Meeting closed at 4.53pm.